



COUNTY OF PLACER CIVIL SERVICE COMMISSION

Tuesday – November 12, 2013

MINUTES

3:00 PM Closed Session

4:30 PM Open Session

CIVIL SERVICE COMMISSION
JOHN COSTA
RON LE DOUX, **Chair**
DON NELSON, **Vice-Chair**
ANDRAE RANDOLPH
RICK WARD

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

Placer County Personnel – Training Room
145 Fulweiler Avenue, Suite 200
Auburn, CA 95603
530-889-4060

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3:00 PM

ROLL CALL

Meeting was held at the Placer County Personnel Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA
Chair LeDoux presiding.
Commissioners Andrae Randolph did not attend Item I. B.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- A. Closed Session - Evaluation of performance of various Placer County employees pursuant to Government Code Section 54957.1 and pursuant to Placer County Chapter 3, Code Section 3.04.650.
- B. Closed Session pursuant to Government Code Section 54957.1 pertaining to a public employment appointment and a challenge to the exclusion from an eligibility list for the position of Building Inspector II.

The decision of the Commission will be announced at December 9, 2013 meeting.

4:30 PM

OPEN SESSION

FLAG SALUTE

Led by Commissioner Ward

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.1.

Chair LeDoux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Government Code Section: 54957.1 Public Employee Performance Evaluations.

II. AGENDA APPROVAL

It was moved by **Nelson** and seconded by **Ward** to approve the agenda.

Motion Carried Unanimously.

III. MINUTES OF PREVIOUS MEETING – October 15, 2013

Chair LeDoux approved the minutes as submitted.

IV. PUBLIC COMMENT – None

V. OLD BUSINESS - None

VI. NEW BUSINESS

A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.

It was moved by **Nelson** and seconded by **Costa** to approve merit increases for classified employees.

Motion Carried Unanimously.

B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of Assessor, Facility Services and Health and Human Services.

It was moved by **Ward** and seconded by **Nelson** to approve the Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of Assessor, Facility Services and Health and Human Services.

Motion Carried Unanimously.

C. Personnel Department – Classification Specification revision request for Personnel Analyst I/II.

It was moved by **Costa** and seconded by **Randolph** to approve the Classification Specification Revision request for Personnel Analyst I/II.

VII. COMMUNICATIONS - Reports to the Commission are informational items only. (No action will be taken)

A. Provisional appointment - None

B. Report of leaves of absence

C. Staff reports and correspondence

1. Work Out of Class Report – December 29, 2012 through June 28, 2013. (Update provided)
2. Countywide Information Technology Classification and Organizational Study. (Update provided)

D. Commissioner comments

VIII. ADJOURNMENT @ 5:22 PM

There being nothing further to come before the Commission, it was moved by **Costa** and seconded by **Nelson** to adjourn the meeting. Motion Carried Unanimously.

The next regular meeting will be in on **Monday – December 9, 2013** – Placer County Training Room @ 145 Fulweiler Avenue, Suite 200 Auburn, CA 95603 commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

RON LEDOUX
CHAIR

KELLIE CRAIG
EXECUTIVE SECRETARY